ortville Elem

Date $\qquad$

Student Name: $\qquad$
Parent/Guardian Name $\qquad$
Address $\qquad$
City, State, Zip Code $\qquad$

## RE: 2022/23 MVCSC Payment Plan Agreement

Please complete one payment plan per student

This letter confirms the Mt. Vernon Community School Corporation's agreement with the above noted individual, in which they acknowledge their indebtedness to the school corporation as specified below and promise to pay the amount due in monthly, bi-weekly, or weekly installments as follows:

Payment Period: Payment due by December 1, 2022 Total amount due $\qquad$

Payment Schedule: $\qquad$ equal installments of \$ $\qquad$ to be paid: $\qquad$ Monthly $\qquad$ Bi-Weekly $\qquad$ Weekly

With the first payment due by September 30, 2022 and the balance due by December 1, 2022.

The payment plan is contingent upon receipt of the signed payment plan agreement and the receipt of the first payment of \$ $\qquad$ due by September 30, 2022. This payment will be applied to the total amount due listed above.

All payments are due on the agreed upon schedule. If at any point a payment is missed or the check is returned for any reason by the bank, and the account is considered uncollectible debt; the total amount of the outstanding balance will be turned over to collections.

Parent or Guardian Print Name
Date

Date

